



Continuation Guidance – Budget Year Four

Appendix 5

Direct Assistance Information

Subject to PGO approval, applicants may allocate a portion of their BT Cooperative Agreement budget to Direct Assistance (DA). This will allow the grantee to obligate these funds to federal contracts using the federal procurement process.

Because of the urgent release of the Supplemental BT funds in 2002, CDC/PGO awarded all funds as Financial Assistance (FA), and allowed grantees to redirect their award funds from FA to DA after the award of the Supplemental funds was made. Due to a change in accounting procedures at CDC, this will not be allowed with the Continuation award in 2003. Applicants must plan in advance for any allocation to DA, and include it in their application budget. In addition, CDC now requires that DA funds be spent (or obligated to a contract) within the same FY that it is awarded. This will require that DA funds awarded in August 2003 be obligated (or spent) by September 30, 2003. As a result, grantees will need to plan carefully to ensure that their requested DA allocation to be obligated to a federal task order immediately upon release of the award funds. The State and Local Preparedness Program will work with interested grantees to develop Statements of Work to have them ready to go by the award date in August.

For additional information regarding the DA procurement process and what kinds of goods and services are available through federal contracts, please contact Paula Casillas in the State and Local Preparedness Program at 404-498-2208.